



## **BOARD OF DIRECTORS MEETING MINUTES**

### **Date and Time**

November 23, 2020, 12:00 p.m.

### **Location**

Meeting conducted electronically.

Anchor Location: UAC/UCIP Offices, 5397 S Vine St, Murray, Utah

### **Directors Participating Electronically via GoToMeeting**

Bruce Adams, *President*, San Juan County Commissioner

William Cox, *Vice President*, Rich County Commissioner

Alma Adams, Iron County Commissioner

Blaine Breshears, Morgan County Sheriff

Christopher Crockett, Weber County Deputy Attorney

Dean Cox, Washington County Commissioner

Jim Kaiserman, Wasatch County Surveyor

Bob Stevenson, Davis County Commissioner

Mark Whitney, Beaver County Commissioner

Mike Wilkins, Uintah County Clerk/Auditor

### **Directors Unable to Participate**

Karla Johnson, *Secretary/Treasurer*, Kane County Clerk/Auditor

Scott Jenkins, Weber County Commissioner

Melissa Yergensen, Duchesne County Human Resources Director

### **Officers Participating Electronically**

Johnnie Miller, UCIP Chief Executive Officer

Sonya White, UCIP Chief Financial Officer

### **Call to Order**

Bruce Adams called the meeting of the Utah Counties Indemnity Pool's Board of Directors to order at 12:03 p.m. on November 15, 2020 and welcomed those in attendance.

### **Review/Excuse Board Members Absent**

Jim Kaiserman made a motion to excuse Karla Johnson, Scott Jenkins, and Melissa Yergensen from this meeting. Mike Wilkins seconded the motion, which passed unanimously.

### **Public Hearing on the UCIP 2020 Budget**

Dean Cox made a motion for the Board of Directors to recess at 12:06 p.m. on November 23, 2020 for a scheduled Public Hearing to review the Utah Counties Indemnity Pool's 2020 Budget (see attachment number one). Mike Wilkins seconded the motion, which passed unanimously. Board Members present at and participating in the public hearing were: Alma Adams, Bruce Adams, Blaine Breshears, William Cox, Christopher Crockett, Dean Cox, Jim Kaiserman, Bob Stevenson, Mark Whitney and Mike Wilkins. Others present and participating in the public hearing were: Johnnie Miller and Sonya White. No public was present for input. Dean Cox made a motion to close the public hearing and reconvene the Board of Directors meeting at 12:16 p.m. on November 23, 2019. Alma Adams seconded the motion, which passed unanimously.

**Review/Approve Resolution of Increase the 2020 Budget**

Following the public hearing, Dean Cox made a motion to open the 2020 budget and to adopt Resolution No. 2020-1 as presented (see attachment number two). Mark Whitney seconded the motion, which passed unanimously.

**Review/Approve Interpretation of "Present" for Annual Membership Meeting**

Johnnie Miller reported that Bylaws regarding the Annual Membership Meeting are not clear, but that the Board's interpretation thereof has always been that a member must be physically present in order to vote on matters at the Annual Membership Meeting (see attachment number three). Miller requested that, due to ongoing COVID-19 restrictions, the Board allow members to be considered present if participating electronically during the upcoming Annual Membership Meeting scheduled for December 3, 2020. Miller noted that the Bylaws can be amended to address future meetings. Mike Wilkins made a motion to allow the interpretation of "present" to include online participation at the 2020 Annual Membership Meeting. Christopher Crockett seconded the motion, which passed unanimously.

**Review/Approve Annual Membership Meeting Agenda**

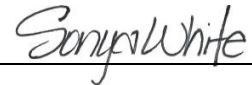
Johnnie Miller presented the Annual Membership Meeting Agenda to the Board (see attachment number four). William Cox made a motion to approve the Annual Membership Meeting Agenda as presented. Mike Wilkins seconded the motion, which passed unanimously.

**Other Business**

The next meeting of the Board of Directors will be held Thursday, December 17, 2020 at 12:30 p.m. at the UAC/UCIP offices, 5397 South Vine St, Murray, UT.

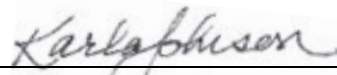
Bruce Adams adjourned the Utah Counties Indemnity Pool Board of Directors at 12:31 p.m. on November 23, 2020.

Prepared by:

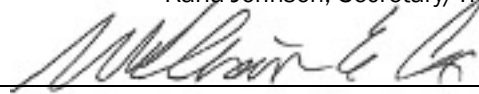


Sonya White, UCIP Chief Financial Officer


Submitted on this 17 day of December 2020





Karla Johnson, Secretary/Treasurer



William Cox, Vice-President

 Services Agencies

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## Notice Saved Successfully

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Notice Title: Board of Directors Meeting  
Government Type: Interlocal  
Entity: Utah Counties Indemnity Pool  
Body Name: Board of Directors  
Notice Subject: Administrative Services  
Notice Type: Meeting  
Street Address: 5397 S Vine Street

Street Address continued:

City: Murray  
Zip: 84107  
Start Date: November 23, 2020 12:00 PM  
End Date: November 23, 2020 01:00 PM

Deadline Date:

Description / Agenda: Open Meeting  
Review/Excuse Board Members Absent  
Public Hearing on the UCIP 2020 Budget  
Close Public Hearing  
Review/Approve Resolution to Increase the 2020 Budget  
Review/Approve Interpretation of 'Present' for Annual Membership Meeting  
Review/Approve Annual Membership Meeting Agenda

ADA: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sonya White at the Utah Counties Indemnity Pool, 5397 S Vine St, Murray, UT 84107-6757, or call 801-565-8500, at least three days prior to the meeting.

Electronic Participation: Any Member of the Utah Counties Indemnity Pool Board of Directors may participate telephonically.

Other:

Emergency Notice: No

Send copy of notice to:

Audio File Location:

Attachments: There are attachments associated with this notice.

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# AGENDA

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## Utah Counties Indemnity Pool Board of Directors Electronic/Virtual Meeting

Monday, November 23, 12:00 p.m.

- |    |                                                                          |             |
|----|--------------------------------------------------------------------------|-------------|
| 1. | Open Meeting                                                             | Bruce Adams |
| 2. | Review/Excuse Board Members Absent                                       | Bruce Adams |
| 3. | Public Hearing on the UCIP 2020 Budget                                   | Bruce Adams |
| 4. | Close Public Hearing                                                     | Bruce Adams |
| 5. | Review/Approve Resolution to Increase the 2020 Budget                    | Bruce Adams |
| 6. | Review/Approve Interpretation of “Present” for Annual Membership Meeting | Bruce Adams |
| 7. | Review/Approve Annual Membership Meeting Agenda                          | Sonya White |

Electronic Meeting Notice:  
<https://global.gotomeeting.com/join/750926181>  
By phone: 408-650-3123, Access Code: 750-926-181  
Anchor Location: 5397 S Vine St, Murray, UT

# UTAH COUNTIES INDEMNITY POOL BUDGET

	Approved 2020	Proposed Amended 2020
<b>Revenue</b>		
Contributions	\$ 6,917,142	\$ 6,917,142
Investments	320,000	320,000
Other	10,000	10,000
<b>Total Income</b>	<b>7,247,142</b>	<b>7,247,142</b>
<b>Underwriting Expense</b>		
Losses and Loss Adjustments	3,500,000	5,500,000
Reinsurance	1,900,000	1,950,000
<b>Total Underwriting Expenses</b>	<b>5,400,000</b>	<b>7,450,000</b>
<b>Administration Expense</b>		
Trustees	55,000	55,000
Depreciation	3,000	3,000
Risk Management	70,000	70,000
Public Relations	22,000	22,000
Office	100,000	100,000
Financial/Professional	100,000	100,000
Personnel	800,000	800,000
<b>Total Administrative Expenses</b>	<b>1,150,000</b>	<b>1,150,000</b>
<b>Total Operating Expense</b>	<b>6,550,000</b>	<b>8,600,000</b>
<b>Change in Net Position</b>	<b>\$ 697,142</b>	<b>\$ (1,352,858)</b>

Date	Transaction Type	Num	Name	Memo/Description	Amount
10/09/2020	Check	ACH	Ray Quinney & Nebeker P.C.	MIL0001002016	-175,000.00
10/27/2020	Check	ACH	May Rammell & Wells	BOX0001212017	-145,418.22
11/19/2020	Check	BILLPAY	Morgan County	MOR0000012020	-133,232.48
11/19/2020	Check	BILLPAY	Washington County	WAS0000022020	-64,987.73
10/09/2020	Check	ACH	Wasatch County	WAT0000132020	-57,521.79
05/19/2020	Check	ACH	Strong & Hanni	UIN0001302013	-53,779.48
03/10/2020	Check	ACH	Dentons Durham Jones & Pinegar	MIL0001052019	-43,086.98
05/12/2020	Check	ACH	Suitter Axland	DAV0003752018	-41,063.05
07/21/2020	Check	BILLPAY	San Juan County	SAJ0000302020	-36,959.23
10/30/2020	Check	ACH	Mylar Law, PC	WEB0004562013	-33,568.11
05/26/2020	Check	ACH	Beaver County	BEA0000042020	-31,547.62
06/23/2020	Check	ACH	Mylar Law, PC	UIN0001482016	-29,135.50
09/04/2020	Check	ACH	Suitter Axland	WAT0001012016	-28,048.52
08/05/2020	Check	ACH	Mylar Law, PC	DUC0001502017	-27,492.00
04/07/2020	Check	ACH	Suitter Axland	DAV0003752018	-26,917.00
08/06/2020	Check	BILLPAY	Goebel Anderson Trust	SJV0000012019	-25,000.00
09/24/2020	Check	BILLPAY	McMullin Legal Group, PLLC	WAS0000362019	-25,000.00
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05/27/2020	Check	ACH	Dentons Durham Jones & Pinegar	MOR0000502015	-24,301.50
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02/25/2020	Check	BILLPAY	Chrysler Capital		-20,836.11
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11/06/2020	Check	ACH	JS Held LLC	WEB0000062020	-9,648.63
10/27/2020	Check	ACH	Mylar Law, PC	WEB0005532018	-9,480.20
08/20/2020	Check	ACH	Dentons Durham Jones & Pinegar	KAN0000862017	-9,368.50
05/29/2020	Check	ACH	Weber County	WEB0001002020	-9,356.44
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09/11/2020	Check	ACH	Weber County	WEB0000072020	-9,000.00
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10/19/2020	Check	ACH	Strong & Hanni	UIN0001522019	-8,859.50
03/09/2020	Check	ACH	Robert Overson	IRO0000302020	-8,841.15
07/20/2020	Check	ACH	Suitter Axland	EME0000912019	-8,782.11
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06/02/2020	Check	BILLPAY	Dr. Glen R. Hanson	WAT0001012016	-8,250.00
02/25/2020	Check	ACH	Dentons Durham Jones & Pinegar		-8,142.50
02/11/2020	Check	ACH	Suitter Axland	DAV0003752018	-8,129.77
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04/07/2020	Check	ACH	Mylar Law, PC	WAS0002482015	-7,172.50
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10/19/2020	Check	ACH	Strong & Hanni	WEB0005462018	-7,072.92
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09/04/2020	Check	ACH	Suitter Axland	WAT0001122020	-7,059.62
02/11/2020	Check	ACH	Suitter Axland	DUC0001112012	-7,010.72
07/20/2020	Check	ACH	Dentons Durham Jones & Pinegar	MIL0001052019	-6,926.05
04/24/2020	Check	ACH	Mylar Law, PC	UIN0001482016	-6,885.00
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06/09/2020	Check	ACH	Goebel Anderson PC	UCI0000052019	-6,588.00
07/20/2020	Check	ACH	Suitter Axland	WAT0001012016	-6,561.55
06/30/2020	Check	ACH	Strong & Hanni	UIN0001522019	-6,535.12
09/04/2020	Check	ACH	Douglas Dillon	GAR0000492020	-6,470.40
06/09/2020	Check	ACH	Suitter Axland	WAT0001122020	-6,445.78
04/07/2020	Check	ACH	Suitter Axland	DUC0001502017	-6,335.06
05/19/2020	Check	ACH	Strong & Hanni	UIN0001522019	-6,328.00
02/25/2020	Check	ACH	Dentons Durham Jones & Pinegar		-6,324.50
06/30/2020	Check	ACH	Mylar Law, PC	BEA0000622015	-6,309.00
07/20/2020	Check	ACH	Dentons Durham Jones & Pinegar	MIL0001002016	-6,211.50
02/25/2020	Check	ACH	Dentons Durham Jones & Pinegar		-6,097.92
07/20/2020	Check	ACH	Suitter Axland	DUC0000812009	-5,920.07
10/09/2020	Check	ACH	Suitter Axland	WAS0002622019	-5,885.00
06/30/2020	Check	ACH	Mylar Law, PC	WEB0005532018	-5,805.50
11/23/2020	Check	ACH	Dentons Durham Jones & Pinegar	DAV0003812019	-5,768.95
06/19/2020	Check	ACH	Weber County	WEB0001092020	-5,636.88
08/13/2020	Check	ACH	Goebel Anderson PC	MIL0001072019	-5,634.00
03/10/2020	Check	ACH	Mylar Law, PC	UIN0001462015	-5,623.50
06/09/2020	Check	ACH	Goebel Anderson PC	GAR0000442019	-5,616.00
03/13/2020	Check	ACH	Mylar Law, PC	DUC0001502017	-5,598.68
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09/17/2020	Check	BILLPAY	Enterprise Rent-A-Car Company of UT, LLC	DAV0000752020	-712.10
08/20/2020	Check	ACH	Dentons Durham Jones & Pinegar	DAG0000392017	-700.00
04/24/2020	Check	ACH	Duchesne County	DUC0000342020	-695.72

04/24/2020	Check	ACH	Frontier Adjusters, Inc.	IRO0000312020	-694.00
06/26/2020	Check	ACH	Duchesne County	DUC0000372020	-691.65
06/09/2020	Check	ACH	Mylar Law, PC	WEB0004562013	-689.00
06/23/2020	Check	BILLPAY	Bert's Body & Glass, Inc.	JUA0000162020	-688.76
02/25/2020	Check	ACH	Dentons Durham Jones & Pinegar		-678.00
11/23/2020	Check	ACH	Iron County	IRO0000372020	-665.95
10/30/2020	Check	ACH	Mylar Law, PC	WEB0005622019	-662.50
07/20/2020	Check	ACH	Davis County	DAV0000732020	-658.99
10/09/2020	Check	ACH	Frontier Adjusters, Inc.	WAT0000132020	-642.40
11/05/2020	Check	BILLPAY	Uintah County	UIN0000312020	-627.19
01/14/2020	Check	ACH	Suitter Axland	DUC0000812009	-610.00
07/02/2020	Check	ACH	Davis County	DAV0000732020	-600.35
05/26/2020	Check	ACH	Beaver County	BEA0000132020	-592.79
08/13/2020	Check	ACH	Suitter Axland	SEV0001162018	-590.00
02/19/2020	Check	ACH	Goebel Anderson PC	WAT0001072017	-576.00
10/01/2020	Check	BILLPAY	South Bountiful Auto Parts LLC	WMH0000052020	-571.50
06/19/2020	Check	ACH	Weber County	WEB0001082020	-563.33
06/09/2020	Check	ACH	Mylar Law, PC	WEB0005482018	-562.50
09/14/2020	Check	ACH	Goebel Anderson PC	BEA0000692018	-558.00
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08/26/2020	Check	BILLPAY	Enterprise Rent-A-Car Company of UT, LLC	DAV0000752020	-522.18
06/19/2020	Check	ACH	Paul Sanders	DAV0000722020	-511.35
01/08/2020	Check	BILLPAY	Steve Petty	DAV0000652019	-500.00
04/15/2020	Check	BILLPAY	Michelle Richens	UIN0000272020	-500.00
10/01/2020	Check	BILLPAY	Enterprise Rent-A-Car Company of UT, LLC	GAR0000492020	-498.75
07/21/2020	Check	BILLPAY	Kwick Towing & Recovery	IRO0000312020	-485.50
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08/05/2020	Check	ACH	Mylar Law, PC	BOX0001062013	-472.50
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08/13/2020	Check	ACH	Suitter Axland	DUC0001552017	-469.50
09/29/2020	Check	ACH	Frontier Adjusters, Inc.	WMH0000052020	-460.60
02/25/2020	Check	BILLPAY	Enterprise Rent-A-Car Company of UT, LLC		-458.10
07/20/2020	Check	ACH	Frontier Adjusters, Inc.	DAV0000752020	-448.85
05/01/2020	Check	ACH	Mylar Law, PC	BOX0001062013	-448.71
01/17/2020	Check	ACH	Weber County	WEB0000952019	-447.16
08/18/2020	Check	BILLPAY	Uintah County	UIN000302020	-431.21
07/20/2020	Check	ACH	Duchesne County	DUC0000372020	-422.30
05/27/2020	Check	ACH	Dentons Durham Jones & Pinegar	DAG0000392017	-420.00
06/05/2020	Check	ACH	Weber Human Services-	WHS0000472020	-414.83
08/20/2020	Check	ACH	Frontier Adjusters, Inc.	DAV0000772020	-413.15
01/14/2020	Check	ACH	Goebel Anderson PC	WAS0002592018	-401.00
06/16/2020	Check	BILLPAY	TriCounty	THD0000012020	-394.88
06/19/2020	Check	ACH	Kane County	KAN0000252020	-386.40
11/23/2020	Check	ACH	Dentons Durham Jones & Pinegar	BOX0001282020	-386.00
01/31/2020	Check	ACH	Maurice Lemons	WHS0000412019	-378.32
10/23/2020	Check	BILLPAY	David L Ziegler, LLC	WEB0005682020	-377.36
02/11/2020	Check	ACH	Suitter Axland	WAT0000772013	-365.00
01/17/2020	Check	ACH	Frontier Adjusters, Inc.	WEB0000922020	-361.90
06/09/2020	Check	ACH	Suitter Axland	WAT0000822014	-360.50
10/30/2020	Check	ACH	Davis County	DAV0000822020	-345.00



09/14/2020	Check	ACH	Goebel Anderson PC	WAT0001042016	-324.00
02/11/2020	Check	ACH	Frontier Adjusters, Inc.	WCH0000222020	-322.10
06/23/2020	Check	ACH	Dentons Durham Jones & Pinegar	DAV0003112013	-315.00
09/24/2020	Check	BILLPAY	Curtis Squire	JUA0000702020	-310.54
08/13/2020	Check	ACH	Mylar Law, PC	UIN0001462015	-300.00
08/06/2020	Check	BILLPAY	Enterprise Rent-A-Car Company of UT, LLC	WEB0001022020	-298.32
02/28/2020	Check	ACH	Sevier County	SEV0000312020	-297.00
09/04/2020	Check	ACH	Suitter Axland	WAT0000822014	-288.50
04/03/2020	Check	ACH	Brent Rose	DAV0003852020	-284.00
05/29/2020	Check	ACH	Frontier Adjusters, Inc.	WEB0001002020	-282.65
05/12/2020	Check	ACH	Suitter Axland	WAT0000772013	-280.00
09/18/2020	Check	ACH	Sevier County	SEV0000322020	-269.10
03/10/2020	Check	ACH	Frontier Adjusters, Inc.	DAV0000682020	-260.80
10/23/2020	Check	BILLPAY	Martins Collision Repair	DUC0000382020	-259.56
01/14/2020	Check	ACH	Goebel Anderson PC	BOX0001262019	-252.00
10/30/2020	Check	ACH	Mylar Law, PC	BOX0001062013	-247.06
01/08/2020	Check	BILLPAY	Sheryl Smith	DAV0003822019	-247.00
09/04/2020	Check	ACH	Frontier Adjusters, Inc.	WMH0000042020	-243.80
02/21/2020	Check	ACH	Iron County	IRO0000292020	-239.15
02/11/2020	Check	ACH	Strong & Hanni	MOR0000542019	-222.00
06/12/2020	Check	ACH	Mylar Law, PC	GAR0000362013	-207.23
01/23/2020	Check	BILLPAY	Kennon Tubbs, MD	DAV0003652018	-200.00
08/28/2020	Check	ACH	Davis County	DAV0000762020	-198.00
09/04/2020	Check	ACH	Frontier Adjusters, Inc.	WMH0000062020	-191.55
01/31/2020	Check	ACH	Mylar Law, PC	WEB0005612019	-182.50
02/25/2020	Check	ACH	Dentons Durham Jones & Pinegar		-180.00
08/06/2020	Check	BILLPAY	Washington County	WAS0000432020	-171.80
06/09/2020	Check	ACH	Suitter Axland	SEV0001162018	-164.50
10/09/2020	Check	ACH	Suitter Axland	WAT0000772013	-157.00
11/12/2020	Check	BILLPAY	Enterprise Rent-A-Car Company of UT, LLC	WAS0000452020	-155.97
09/04/2020	Check	ACH	Edwin Eliason	IRO0000362020	-155.00
09/24/2020	Check	BILLPAY	Uintah County	UIN0000302020	-142.75
07/20/2020	Check	ACH	Mylar Law, PC	WEB0005302017	-142.50
08/28/2020	Check	ACH	Frontier Adjusters, Inc.	IRO0000352020	-135.00
07/20/2020	Check	ACH	Suitter Axland	SAN0000942018	-130.50
02/11/2020	Check	ACH	Suitter Axland	SEV0001162018	-119.50
07/20/2020	Check	ACH	Suitter Axland	SAN0000942018	-119.00
11/05/2020	Check	BILLPAY	Allstate Payment Center	DAV0000842020	-99.17
07/20/2020	Check	ACH	Suitter Axland	DUC0001502017	-91.50
10/30/2020	Check	ACH	Johnnie Miller	UCI0000072020	-80.44
04/07/2020	Check	ACH	Suitter Axland	SAN0000942018	-72.00
06/09/2020	Check	ACH	Suitter Axland	DUC0001112012	-71.00
10/09/2020	Check	ACH	Frontier Adjusters, Inc.	WMH0000062020	-70.00
08/13/2020	Check	ACH	Suitter Axland	SAN0000942018	-67.50
02/25/2020	Check	ACH	Dentons Durham Jones & Pinegar		-57.50
08/13/2020	Check	ACH	Goebel Anderson PC	WEB0005432017	-54.00
10/19/2020	Check	ACH	Dentons Durham Jones & Pinegar	MIL0000972015	-35.00
08/05/2020	Check	ACH	Mylar Law, PC	WEB0005522018	-28.63
09/04/2020	Check	ACH	Suitter Axland	DUC0001112012	-19.50
01/17/2020	Check	ACH	Millard County	MIL0000272020	-16.98

02/18/2020	Deposit	State of Utah	IRO0001392013 (Restitution)	23.44
04/28/2020	Deposit	State of Utah	IRO0001392013 (Restitution)	23.44
06/16/2020	Deposit	State of Utah	IRO0001392013 (Restitution)	23.44
08/20/2020	Deposit	State of Utah	IRO0001392013 (Restitution)	23.44
03/18/2020	Deposit	State of Utah	IRO0001392013 (Restitution)	23.45
05/19/2020	Deposit	State of Utah	IRO0001392013 (Restitution)	23.45
07/30/2020	Deposit	State of Utah	IRO0001392013 (Restitution)	23.45
08/04/2020	Deposit	South Bountiful Auto Parts	DAV0000752020 (Salvage)	35.00
01/16/2020	Deposit	State of Utah	IRO0001392013 (Restitution)	46.90
10/28/2020	Deposit	State of Utah	IRO0001392013 (Restitution)	46.90
04/24/2020	Deposit	Sevier County	SEV0000312020 (Reimbursement)	297.00
10/20/2020	Deposit	Enterprise Rent-A-Car Company of UT, LLC	DAV0000752020 (Refund)	522.18
11/17/2020	Deposit	Goebel Anderson PC	SJV0000012019 (Refund)	1,437.50
03/26/2020	Deposit	South Bountiful Auto Parts	WCH0000042020 (Salvage)	2,351.00
04/28/2020	Deposit	Dealer Collision Center	WAS0000302019 (Overpayment)	2,493.81
04/17/2020	Deposit	Ellis's Country Auto Salvage	IRO0000312020 (Salvage)	2,708.00
04/06/2020	Deposit		KAN0000122016	2,750.00
01/02/2020	Deposit	Ellis's Country Auto Salvage	BEA0000122019 (Salvage)	3,315.00
08/24/2020	Deposit	Brandon Johnson	DAV0000772020 (Salvage)	4,100.00
11/17/2020	Deposit		KAN0000122016 (Restitution)	26,514.32

Beaver County	-\$114,911.40
Box Elder County	-\$379,958.26
Daggett County	-\$51,216.59
Davis County	-\$379,869.07
Duchesne County	-\$190,022.16
Emery County	-\$39,634.44
Garfield County	-\$90,170.49
Iron County	-\$41,433.70
Juab County	-\$45,977.56
Kane County	-\$85,904.03
Millard County	-\$450,598.85
Morgan County	-\$337,799.81
Piute County	\$0.00
Rich County	\$0.00
San Juan County	-\$135,235.57
Sanpete County	-\$25,346.83
Sevier County	-\$4,607.40
Uintah County	-\$286,622.09
Wasatch County	-\$264,928.46
Washington County	-\$204,070.01
Wayne County	\$0.00
Weber County	-\$364,569.35
San Juan Spanish Valley Special Service District	-\$69,744.82
Seven County Infrastructure Coalition	-\$3,627.72
TriCounty Health Department	-\$36,005.76
Utah Counties Indemnity Pool	-\$80.44
Wasatch County Health Department	-\$35,831.84
Wasatch County Solid Waste Disposal District	-\$25,134.13
Weber Human Services	-\$17,016.95
Weber-Morgan Health Department	-\$19,026.94

**RESOLUTION APPROVING INCREASES TO THE UTAH COUNTIES  
INDEMNITY POOL'S 2020 BUDGET**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
UTAH COUNTIES INDEMNITY POOL, AS FOLLOWS:

Pursuant to Utah Code Section 11-13-520 the following budget increase will  
occur, after a duly called public hearing where all interested parties have been heard.

The following are the budget items that need to be increased and the source of  
revenue to cover the increase:

Loss and Loss Adjustments	\$2,000,000
Reinsurance	\$50,000
Reserves	(\$2,050,000)

RESOLVED, ADOPTED AND ORDERED this \_\_\_\_ day of \_\_\_\_\_, 2020.

BOARD OF DIRECTORS  
UTAH COUNTIES INDEMNITY POOL

By: \_\_\_\_\_  
Bruce Adams  
President

## BYLAWS OF THE UTAH COUNTIES INDEMNITY POOL

These Amended Bylaws are adopted by the Board of Directors of the Utah Counties Indemnity Pool (“Pool”) in accordance with the Interlocal Cooperation Agreement entered into by the Members of the Pool, each of which hereby agrees to abide by the terms and conditions of these Amended Bylaws and all actions taken pursuant hereto.

### ARTICLE 1. Authority.

- 1.1 These Bylaws are amended pursuant to the provisions of the Amended Interlocal Cooperation Agreement.
- 1.2 These Bylaws may be amended and shall continue in effect until amended as provided herein.
- 1.3 The Pool shall have all powers necessary or desirable to achieve the purposes of the Pool as set forth in the Agreement and these Bylaws.

### ARTICLE 2. Definitions.

As used in these Bylaws, the following terms shall have the meaning hereinafter set out:

- 2.1 **Agreement or Amended Agreement.** The Amended Interlocal Cooperation Agreement for Utah Counties Indemnity Pool.
- 2.2 **Alternate Representative.** An individual authorized by a Member to vote in place of the Member’s Representative if the Member’s Representative is unable to
- 2.3 **Board of Directors or Board.** The Board of Directors of the Utah Counties Indemnity Pool.
- 2.4 **Board Meeting.** A meeting of the Board of Directors where a quorum is present and for which proper notice has been provided in accordance with Utah law.
- 2.5 **Bylaws or Amended Bylaws.** The Amended Bylaws of the Utah Counties Indemnity Pool.
- 2.6 **Code, Statute or Utah Law.** The Utah Code, including Utah Code Ann. Titles 11, 63G and 31A, as amended from time to time.
- 2.7 **County or Counties.** One or more of the twenty-nine counties of the State of Utah.
- 2.8 **County Related Entity.** A political subdivision of the State of Utah that provides services similar to those provided by Utah counties, or which provides a service to Utah counties.
- 2.9 **Chief Executive Officer.** The person designated by the Board of Directors as Chief Executive Officer of the Utah Counties Indemnity Pool.

- 2.10 **Director.** An individual member of the UCIP Board of Directors.
- 2.11 **Member.** A county or county related entity that is a party to the Amended Interlocal Cooperation Agreement.
- 2.12 **Membership Meeting.** A meeting of the Members of the Utah Counties Indemnity Pool where a quorum is present and for which proper notice has been provided in accordance with the Agreement and Bylaws.
- 2.10 **Officer or Officers.** The President, Vice-President, or Secretary-Treasurer elected in accordance with these Amended Bylaws.
- 2.11 **Pool.** Utah Counties Indemnity Pool, an Interlocal entity.
- 2.12 **Representative.** The person designated pursuant to Article 4.7(b) to be a Member's official representative for the purposes of representing the Member by casting the Member's vote at a Membership Meeting.
- 2.13 **Risk Coordinator.** The person designated pursuant to Article 4.7(j) to be a Member's primary contact with the Pool.
- 2.14 **Sponsoring Member.** A UCIP Member which is a County that sponsors the membership of a county related entity pursuant to Article 4.3(a)iii.
- 2.15 **Surplus.** The amount shown as Net Position on the audited financial statements of the Pool.
- 2.16 **Director.** A natural person elected or appointed in accordance with the Agreement to a Director position on the Board.

### **ARTICLE 3. Purpose.**

- 3.1 The Pool is formed, financed, organized, and shall operate in accordance with the Agreement and the provisions of these Bylaws.

### **ARTICLE 4. Members.**

- 4.1 Membership in the Pool is limited to Utah counties and county related entities that properly enter into the Agreement.
- 4.2 Counties and county related entities, including former Members, may be admitted to the Pool after its formation only upon approval of the Board and subject to the conditions set out in the Agreement, these Bylaws and such additional conditions as the Board may from time to time require.
- 4.3 County related entities may participate in UCIP as a separate Member pursuant to the following:
- (a) To be eligible as a separate UCIP Member a county related entity must:

- i. have statutory authority to enter into an Interlocal Agreement;
  - ii. be able to meet the Member obligations enumerated in the UCIP Interlocal Agreement and Bylaws;
  - iii. be sponsored by a participating Member County by resolution of the Member's governing body; and
  - iv. provide services which are beneficial to the sponsoring Member County or county government generally.
- (b) In addition to the requirements of eligibility under 4.3 (a):
- i. A county related entity that is an Interlocal Agency must be organized and operated pursuant to Title 11, Chapter 13 of the Utah Code, and the Sponsoring Member must be a member of the Interlocal Agency;
  - ii. A county related entity that is a Special Service District must be organized and operated pursuant to Title 17D, Chapter 1 of the Utah Code;
  - iii. A county related entity that is a Local Building Authority or Municipal Building Authority must be organized and operated pursuant to Title 17D, Chapter 2 of the Utah Code;
  - iv. A county related entity that is a Conservation District must be organized and operated pursuant to Title 17D, Chapter 3 of the Utah Code;
  - v. A county related entity that is a Local District must be organized and operated pursuant to Title 17B of the Utah Code, and all members of the Board of the Local District must be appointed by the governing body of the Sponsoring Member.
  - vi. A county related entity that is a Recreation Board must be organized and operated pursuant to Title 11, Chapter 2 of the Utah Code;
  - vii. A county related entity that is a Community Development or Renewal Agency must be organized and operated pursuant to Title 17C, Chapter 1 of the Utah Code;
  - viii. A county related entity that is a County Health District or multi-county Health District must be organized pursuant to Title 26A of the Utah Code;

#### 4.4 Members shall be classified as one of the following member types:

- (a) Equity Member; and
- (b) Non-equity Member.

Equity members shall be included in the calculation of equity as described in the Agreement and these Bylaws. Non-equity Members shall not be included in calculations

of, nor shall they have any ownership interest in, the member equity of the pool. Non-equity Members do not have a right to distributions of dividends, however non-equity Member status does not restrict those members from being included in distribution of dividends approved by the Board of Directors, and any dividend paid to a Non-Equity Member shall be at the Board's sole discretion.

4.5 Members shall also be classified as either:

- (a) Voting; or
- (b) Non-voting members.

Members which are counties shall be voting members. Members which are not counties shall be non-voting members.

4.6 Members shall meet at least once annually. A Membership Meeting may be called by the Board or President pursuant to a procedure to be established by the Board, or upon written request executed by at least 30 percent of the Members.

- (a) Notice of any Membership Meeting shall be mailed to each Member at least 15 days in advance.
- (b) The President, Vice President, or Secretary-Treasurer of the Board shall preside at the Membership Meeting or the President's designee if no other Officer is present at the meeting.
- (c) A majority of the Voting Members shall constitute a quorum to do business.
- (d) Proxy voting shall not be allowed.
- (e) Each Member shall be entitled to one vote on each issue before the membership at any Membership Meeting, to be cast by its Representative or Alternate Representative if the Representative is unable to vote. The Representative and Alternate Representative shall be designated by the Member in accordance with Article 4.7(b) of the Bylaws.
- (f) The location of Membership Meetings will be as determined from time to time by the Board.

4.7 Members shall have the obligation to:

- (a) Pay promptly all contributions and other payments to the Pool at such times and in such amounts as shall be established in accordance with these Bylaws. Annual contributions are due on or before the first day of January of the applicable fund year. Members making payments, or portions thereof, postmarked after January 31 shall be charged interest calculated daily at two percent above the rate that the Pool would have earned if the contributions had been deposited with the Public Treasurers Investment Fund (PTIF), subject to a \$10.00 minimum late fee.



- (b) Designate in writing a Representative and one or more Alternate representatives for the Membership Meetings. Each Representative and Alternate Representative must be an elected or appointed officer or employee of a Member and must be appointed by majority vote of the governing body or by the county executive or county mayor of the Member to be the Member's official Representative for the purposes of casting the Member's vote at a Membership Meeting. An Alternate Representative may exercise all the powers of a Representative during a Membership Meeting, in the absence of the Representative.
- (c) Allow the Pool, its Chief Executive Officer, agents, contractors, employees and officers reasonable access to all facilities and records of the Member as required for the administration of the Pool and implementation of the Agreement, the Bylaws and policies of the Board.
- (d) Cooperate fully with the Pool's attorneys, its Chief Executive Officer, and any other agent, contractor, employee or officer of the Pool in activities relating to the purposes and powers of the Pool.
- (e) Provide information requested by the Pool, its Chief Executive Officer, and any other agent, contractor, employee or officer of the Pool, as reasonably required for the administration of the Pool.
- (f) Allow the Pool, and attorneys and others designated by the Pool, to represent the Member in the investigation, settlement and litigation of any claim within the scope of loss protection furnished by or through the Pool and also to deny coverage for any claims settled by a Member or for any monies paid by a Member toward claims without the prior written approval of the Pool.
- (g) Follow the claims, loss reduction and prevention, and risk management policies and procedures established by the Board.
- (h) Report to the Pool, in the form and within the time required by the Board, all incidents or occurrences that could reasonably be expected to result in a covered claim to the Pool under the Coverage Addendum.
- (i) Report to the Pool, in the form and within the time required by the Board, the addition of new programs, facilities and exposures or the significant reduction or expansion of existing programs and facilities covered under the Coverage Addendum of these Bylaws.
- (j) Designate a Risk Coordinator who shall act as the Member's primary contact with the Pool.

## **ARTICLE 5. Board of Directors.**

### **5.1 The Board shall:**

- (a) Perform all duties required by Utah law, the Agreement, and these Bylaws.

- (b) Obtain and provide to Members at least annually an audit of the finances of the Pool performed by an independent certified public accountant. Providing Members access to the audit of finances of the Pool on the Pool's website or the Utah Office of State Auditor's website meets the Board's duty to provide the audit to Members.
- (c) Provide for at least quarterly financial statements to account for income, expenses, assets and liabilities of the Pool.
- (d) Provide at least annually for an actuarial review of the Pool's liabilities for losses and loss adjustment expenses.
- (e) Adopt a budget annually and report the budget to the Members. Providing Members access to the budget on the Pool's website or the Utah Office of State Auditor website meets the Board's duty to provide the budget to Members.
- (f) Require that fidelity bonds or appropriate insurance, in an amount to be determined by the Board, be in effect for employees of the Pool, and every other person having access to moneys of the Pool.
- (g) Appoint an Audit Committee to review the financial statements, actuarial analysis, make reports to the Board on the financial affairs of the Pool, and make an annual report to the members regarding the financial affairs of the Pool.
- (h) Appoint a Nominating Committee to solicit nominations for available elected Director positions. Any elected official of a Member or any Director may nominate eligible persons to run for available elected Director positions. Nominations will be received at the Pool office no later than 30 days prior to the meeting at which the election is scheduled. The Pool will verify that each nominee is willing to serve if elected before forwarding the nominations to the Nominating Committee. The Nominating Committee shall review the nominations and select by a majority vote not more than three names to be placed on the ballot for each available elected Director position. A person may not be nominated and placed on the ballot for more than one available elected Director position. In the event that no nominations are received for one or more available elected Director positions, the President of the Board of Directors can solicit nominations from the floor on the following conditions:
  - i. The nominee is eligible to serve as a Director in accordance with Section 5 of the Agreement; and
  - ii. The nominee, if present, expresses a willingness to serve, or, if not present, the Pool has verified that the nominee has expressed a willingness to serve.
- (i) Adopt and maintain an investment policy as an addendum to these bylaws to state the manner in which funds of the Pool may be invested.
- (j) Adopt and maintain a Coverage Addendum as an addendum to these bylaws to state the manner and extent to which Members will be indemnified from the assets of the Pool.

(k) Exercise their responsibility to the Pool and Member counties in the following way:

- i. First, to the mission of the Pool, to maintain financial and managerial integrity, and to serve all counties fairly;
- ii. Second, to express the needs and concerns of the county(ies) that Board Member represents.

5.2 Directors will be reimbursed for reasonable and approved expenses incurred in attending Board meetings and in otherwise carrying out their responsibilities in accordance with the Reimbursement Policy adopted by the Board. UCIP will reimburse Directors for in-state travel by private vehicle at the rate allowed by the State of Utah Department of Finance at the time of travel, as well as for lodging and meals at actual cost, within the guidelines for travel and expense reimbursement adopted by the State of Utah Department of Finance. For Directors attending out-of-state conferences and business meetings as approved by the Board, UCIP will pay directly the registration, airfare and lodging expenses for the dates of the conference or meeting and up to two travel days for Directors arranging travel through the UCIP office. Directors will be paid per diem for out-of-state meals and incidental expenses for each day of the training and travel day(s) pursuant to the rates published by the State of Utah Department of Finance. Directors will also be compensated for necessary transportation expenses between the airport and lodging. Receipts for airfare, lodging and necessary transportation, paid by the Director, are required for reimbursement. A written statement by the Director will be required in place of a lost receipt. Reimbursement is made based on the least expensive reasonable method of travel. Expenses for guests who accompany Directors to UCIP meetings or to approved out-of-state training are the responsibility of the Director. UCIP will invoice Directors for any guest expenses paid by UCIP. However, there will be no charge for guests attending business meals hosted by and at the invitation of the Chief Executive Officer. Requests for reimbursement shall be submitted within 60 days of completion of a trip.

5.3 Directors will be elected in accordance with Section 5 of the Agreement. Notwithstanding Article 4.6(e) only Members of the class of county which a Director will represent may vote for Directors nominated to serve pursuant to Section 5.1(d) through (g) of the Agreement. Election of Directors shall be conducted by written secret vote. A simple majority of those voting in the election will determine the nominee elected to the position. In the event of a tie vote, a coin flip will be conducted to determine the outcome of the election. The Director conducting the coin flip will determine which candidate will be considered “heads” prior to flipping the coin.

## **ARTICLE 6. Officers, Meetings, Procedures.**

6.1 The principal offices of the Board shall be: president, vice-president and secretary-treasurer. The principal offices shall be held by three separate natural persons. Officers shall be elected by and from among the Directors, at the first Board meeting following each annual meeting of the Members. The Board shall establish the powers and duties of each officer, consistent with these Bylaws, and the Agreement. All Members of the Board shall have full voting rights. The president shall preside over meetings of the Board and of the Members and shall perform such other duties as may be prescribed from time to time by

the Board and the Members. The vice-president shall exercise the powers of the president in the absence of the president, and the secretary-treasurer shall exercise the powers of the president in the absence of the president and vice-president.

- 6.2 The Board shall fix the date, time and place of regular meetings that are scheduled in advance over the course of a year. Meetings may be called by the president, or by any five Members of the Board, by written notice mailed at least ten days in advance to all Directors or by unanimously executed waiver of notice. Emergency meetings of the Board may be held to consider matters of an emergency or urgent nature, after an attempt has been made to notify all Board Members and a majority votes in the affirmative to hold the meeting. Notice, including public notice, of all meetings and the agenda shall comply with applicable laws of the State of Utah.
- 6.3 Seven Directors shall constitute a quorum to do business. All actions of the Board shall require a quorum and a majority vote of the Directors present, except where a different vote is required by the Agreement or these Bylaws.
- 6.4 The Board shall adopt such policies and procedures as it deems necessary, required or desirable for the conduct of its business.
- 6.5 Any or all Directors may participate in any meeting of the Board by means of an electronic meeting as defined in Code, and in accordance with the Board's Electronic Meeting Policy. Participation by such means shall constitute presence at the meeting.
- 6.6 The Board shall establish its own rules of order that are not in conflict with the laws of the State of Utah, the Agreement, and other specific provisions of these Bylaws.
- 6.7 A Director's position may be declared vacant by official action of the Board of Directors when the Director has accumulated two consecutive unexcused absences at duly called meetings for which the Director has received notification. Excused absences will be granted only with advance notice received by the UCIP offices or a member of the Board of Directors prior to the Board meeting and approved by formal action of the Board.

## **ARTICLE 7. Financing.**

- 7.1 All monies of the Pool, and earnings thereon, shall be held in the name of and for the use and benefit of the Pool.
- 7.2 The Board shall establish Member contributions pursuant to guidelines established by the Board from time to time.
- 7.3 Surplus of the Pool shall be attributable to the Members as equity. Equity in the Pool shall be used to satisfy the surplus requirements established by the Board and any applicable regulation, and next to repay any outstanding debentures after which refund of surplus in the form of dividends to Members may be considered. Any refund of surplus moneys shall be consistent with policies adopted by the Board.
- 7.4 Investments of monies of the Pool shall be limited to those investments permitted by the State Money Management Act, Utah Code Ann. §51-7-1 et seq. (2002), as amended.

7.5 Member's equity in UCIP shall be calculated as follows:

- (a) The ratio of each member's contributions to the total contributions shall be computed for each fund year.
- (b) The member's contribution ratio shall be multiplied by the total surplus, (less any borrowed surplus), attributable to a fund year as stated in the most recent monthly financial statement. A member's total equity will be the sum of the yearly amounts for each fund year for which that member was a participating member in UCIP.
- (c) In the event that the surplus amount is a negative number, a member's equity will be decreased using the same method of calculation as above.
- (d) In the event of a termination of membership, the terminated member shall lose and have no claim to any equity in UCIP. The equity formerly attributed to that member for each fund year shall be allocated to the remaining counties who were members during that fund year.
- (e) The Board of Directors in its sole discretion shall determine if and when equity is distributed.

#### **ARTICLE 8. Withdrawal and Termination.**

- 8.1 Any Member may withdraw from a joint purchase program, or terminate its membership in the Pool in accordance with the Agreement.
- 8.2 Withdrawal or termination from the Property/Liability program shall be considered termination of membership.

#### **ARTICLE 9. Involuntary Termination of Membership.**

- 9.1 The Board may terminate a Member that fails to pay a contribution due the Pool within sixty days of the due date, unless time for payment is extended by the Board and payment is made within the extended period. A notice of failure to pay a contribution due the Pool shall be mailed to the Member at least 30 days prior to the date of termination. Coverage and payment of claims shall terminate effective the first date for which the unpaid contribution was calculated for. If the unpaid contribution is additional contribution resulting from an audit, coverage and payment of claims shall terminate effective on a date calculated on a pro-rata basis of the unpaid contribution to the contribution paid for the audit period. A termination of membership under this paragraph shall not be subject to the provisions of Article 9.2.
- 9.2 Any membership in the Pool may be terminated by majority vote of the Board or by a three-fourths vote of the Members for failure of the Member to carry out any other obligation of the Member.
- 9.3 Since the Pool is a cooperative endeavor based on mutual advantage, when in the judgement of the Board of Directors, a Member county acts in a manner inconsistent with

the Pool's shared goals, or jeopardizes the Pool's shared assets or obligations, or otherwise harms the shared interests of the Pool and its Members, the Board of Directors may terminate a Member by three-fourths vote. The purpose of this provision is to address circumstances where a Member county intentionally acts in ways detrimental to the shared interests of the Pool. The Board will not terminate a Member under this provision merely due to an unusual number or amount of claims.

9.4 Any termination under 9.2 will be subject to the following:

- (a) The Member shall receive written notice from the Board of the alleged failure and shall be given not less than 30 days in which to correct the alleged failure, along with notice that termination of membership could result if the failure is not corrected.
- (b) The Member may request a hearing before the Board prior to the termination. The request shall be made in writing to the Board at least ten business days before the end of the period given by the Board to correct the alleged failure. The Board shall present the case for termination of membership at the hearing and the affected Member may present its case. A Board Member of the affected Member shall not be counted in determining a quorum or the number of votes required, nor shall the Board Member representative of such Member be entitled to vote on the termination.
- (c) If a request for hearing is not received pursuant to Article 9.2(b) of the Bylaws and if the failure is not corrected within the time required by the Board's notice, or any extension of such time as the Board may grant, the Board may terminate the membership.
- (d) The Board shall provide the Member at least ten days prior written notice of the time and place of any requested hearing, and the proposed termination of membership may not take effect until such time after the conclusion of any hearing as the Board may set.

9.5 Termination of membership shall be in addition to any other remedy that may exist.

9.6 A Member shall lose all voting rights and any claim of title or interest to any asset of the Pool upon involuntary termination of its membership to the same extent as if the termination were voluntary. The coverage and payment of claims after the effective date of a Member's termination shall be consistent with the Agreement and these Bylaws.

9.7 Notwithstanding Article 9.6 an involuntarily terminated Member may have its equity interest restored by majority vote of the Board if the Member is approved for membership within 12 months of the termination.

## **ARTICLE 10. Dissolution and Disposition of Property.**

10.1 The Pool may be dissolved by the Members as provided in the Agreement. In the event of voluntary dissolution of the Pool, the assets of the Pool not used or needed for the purposes of the Pool, including its contractual obligations, shall be distributed, as determined by the

Board, only to Utah counties which are Members of the Pool at the time of dissolution. The Members of the Pool at the time the vote is held to dissolve the Pool shall continue to be considered Members of the Pool until the final disposition of property and dissolution of the Pool is complete.

- 10.2 Upon partial or complete dissolution of the Pool by the Members in accordance with the Agreement, the Board shall determine, consistent with these Bylaws, all other matters relating to the disposition of property and dissolution of the Pool by a two-thirds vote of all Directors.
- 10.3 The Board shall serve as directors for the disposition of property or funds, payment of obligations, dissolution and winding up of the affairs of the Pool. Any vacancy in the position of an elected Director after disposition of the Pool has begun may be filled by majority vote of the remaining Directors until the next annual meeting of the Members, at which time the Members shall elect a person to fill the vacancy for the unexpired term.

#### **ARTICLE 11. Liability of Board, Officers and Employees.**

- 11.1 It is the intent of the Pool to provide the broadest possible immunity from personal liability to each Director, officer, and employee of the Pool allowed by applicable laws of the State of Utah including, but not limited to, the Governmental Immunity Act, the Corporations Code and the Insurance Code, as amended from time to time. The Pool shall defend and indemnify the Directors, officers and employees of the Pool against any and all expense, including attorney fees and liability expenses, sustained by them or any of them in connection with any suit or suits which may be brought against them involving or pertaining to any of their acts or duties to the fullest extent allowed by the laws of the State of Utah. The Pool shall purchase liability or other appropriate insurance or coverage as a Member of UCIP providing coverage for the Directors, officers and employees of the Pool. Nothing herein shall be deemed to prevent compromises of any litigation where the compromise is deemed advisable in order to prevent greater expense or cost in the defense or prosecution of such litigation.

#### **ARTICLE 12. Mandatory Pre-Litigation Mediation.**

- 12.1 To the extent permitted by any applicable reinsurance or excess insurance, if the Board or its authorized representative and a Member disagree on whether a loss is covered through the Pool or on the amount of a covered loss, the Board or its authorized representative or the Member may not file litigation until they have submitted to mediation as follows:
  - (a) The Board or its authorized representative and the Member shall agree on the selection of the mediator. If the parties cannot agree within 30 days, the Board shall select the mediator.
  - (b) If mediation does not result in an agreement between the parties, the Board or its authorized representative and the Member can move forward to litigate the issue in accordance with Utah law and rules of procedure.
  - (c) Each party will pay the attorney's fees and expenses they incur and share the expenses of the mediator equally.

### **ARTICLE 13. General Provisions.**

- 13.1 The laws of Utah shall govern the interpretation and performance of these Bylaws.
- 13.2 In the event that any portion of these Bylaws is held invalid or unenforceable, such invalidity or unenforceability shall not affect other portions, and these Bylaws are expressly declared to be severable.
- 13.3 These Bylaws do not relieve any Member of any obligation or responsibility imposed upon it by law except to the extent that actual and timely performance thereof by the Pool satisfies such obligation or responsibility.
- 13.4 All moneys received by the Pool are public funds, including earned interest, derived from its Members, which are counties and county related entities within the State of Utah.
- 13.5 It is the intention of the Members that the Pool and any income of the Pool not be subject to taxation. The Board and the Members shall cooperate in such respects, including amending these Bylaws, as reasonably necessary to establish and maintain the non-taxable status of the Pool.
- 13.6 Except as permitted in these Bylaws, the Agreement and amendments thereto, neither the Board nor any other person or entity is authorized to incur liabilities or obligations or enter into contracts on behalf of the Members.
- 13.7 In the event of the payment of any loss by the Pool under the Agreement, the Pool shall be subrogated to the extent of such payments to all the rights of the Member against any other person or other entity legally responsible for damages for such loss, and in such event the Member agrees to render all reasonable assistance to effect recovery.

### **ARTICLE 14. Conflict of Interest and Disclosure.**

- 14.1 Directors and the Chief Executive Officer shall not request, receive, or accept a gift or loan for themselves or another if:
  - (a) It tends to influence the Director or the Chief Executive Officer in the discharge of his or her official acts as a Director or Chief Executive Officer; or
  - (b) She/he within two years has been involved in any official act directly affecting the donor or lender or knows that he/she will be involved in any official act directly affecting the donor or lender in connection with his or her membership on the Board or as the Chief Executive Officer.
- 14.2 The prohibition set forth in Section 1 above shall not apply to:
  - (a) An occasional nonpecuniary gift, insignificant in value; or
  - (b) An award publicly presented in recognition of public service; or



- (c) A commercially reasonable loan made in the ordinary course of business by an institution authorized by the laws of the state to engage in the business of making loans; or
  - (d) A political campaign contribution, provided that such gift or loan is actually used in a political campaign and is subject to Utah law regarding such gift or loans.
- 14.3 Directors shall disqualify themselves from participating in any official action of the Board that affects a business in which that Director has a financial interest as defined in Sections 67-16-8 and 67-16-9 Utah Code Annotated 1953 as amended.
- 14.4 Directors shall not acquire a financial interest at a time when they believe or have reason to believe that it will be directly affected by their official action on the Board.
- 14.5 Directors and the Chief Executive Officer shall not use or divulge to any person confidential information acquired by virtue of their membership on, or participation with, the Board for their or another's private gain. Confidential information for the purpose of this paragraph shall be defined as all information disclosed or discussed in any meeting of the Board which is confidential under law, statute or practice and which is otherwise not available to the public.
- 14.6 The Chief Executive Officer and Chief Financial Officer of the Pool and each Director shall complete a disclosure form provided by the Pool at the first meeting of the Board during each fund year, or at the first meeting attended by a new CEO, CFO or Director. That completed form shall affirm the person's awareness of this bylaw requirement and either state that no described conflicts exist or make all required disclosures.
- 14.7 The information on the disclosures, except for the valuations attributed to the reported interests, shall be made available by the Secretary of the Board for inspection by any UCIP Member county representative. The valuation shall be confidential for all purposes except for proceedings for violation of the disclosure requirement of these bylaws.

#### **ARTICLE 15. Conflict of Interest of Defense Counsel.**

- 15.1 Defense provided to Members by the Pool under the Bylaws Coverage Addendum shall be provided by attorneys listed on the UCIP Defense Attorney list recommended by the Litigation Management Committee and approved by the Board of Directors.
- 15.2 As the UCIP defense counsel is provided to assist the County Attorney in fulfilling their statutory obligation to defend officers and employees of the county under U.C.A. 63G-7-902 and 17-18a-5-501, UCIP defense counsel must be approved by the Member County Attorney. If the Member County Attorney waives the use of UCIP defense counsel by not approving defense counsel selected by UCIP from the UCIP Defense Attorney list, UCIP will owe no obligation to provide defense counsel to the Member or any of its officers or employees.
- 15.3 Attorneys listed on the UCIP Defense Attorney list shall not represent or consult with any plaintiff in any civil action in which any defendant is a UCIP Member.

- 15.4 Attorneys employed by, or associated with, law firms listed on the UCIP Defense Attorney List shall not represent or consult with any party in a civil action adverse to any person or entity covered by UCIP.
- 15.5 Attorneys employed by, or associated with, law firms listed on the UCIP Defense Attorney List shall not represent or consult with any defendant in a criminal action prosecuted by the County Attorney's Office of any Member County.
- 15.6 Attorneys listed on the UCIP Defense attorney list shall not represent or consult with any elected official or employee of any Member County in their official or individual capacity without the express consent of UCIP. Attorneys listed on the UCIP Defense Attorney list shall agree that such consent may place them in a conflict of interest position which would exclude them from consideration of being assigned as defense counsel on actions filed against the elected official or the Member with which they serve.
- 15.7 Conflicts as described above may be waived only after full disclosure to, and written agreement of, the involved Member and UCIP.

**ARTICLE 16. Effective Date and Term.**

- 16.1 The effective date of these Bylaws is February 21, 2019 and shall remain in effect until amended by the UCIP Board of Directors in accordance with the Interlocal Agreement.

Dated this 18 day of April 2019

By: Bruce Adams

Print Name: Bruce Adams

Title: President

**ATTEST:**

By: Karla Johnson

Print Name: Karla Johnson

Title: Secretary/Treasurer

Date: 18 April 2019

# 29<sup>th</sup> ANNUAL MEETING of the MEMBERS

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**December 3, 2020, 11:30 am**

**The Gathering Place at Gardner Village**

1100 West 7800 South  
West Jordan, Utah

## **AGENDA**

**Lunch:** *The Gathering Place at Gardner Village*

**Business Session:** *Bruce Adams*

- Approval of Agenda
- Introduction of Board and Staff
- Roll Call
- Approval of Minutes
- Nominating Committee Report
- Speeches by Nominees
- Election
- Financial Report

**CEO Report:** *Johnnie Miller*

**Board Report:** *Bruce Adams*

**Service Awards:** *Karla Johnson*

**Election Results:** *Bob Stevenson*

**Member Comments, Questions and Requests**